

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
January 11, 2022
5:00 pm via GoToMeeting

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- a) Kim Gelber – Livingstone Sports Booster Club
- C. MINUTES/NOTES
1. Special Council Meeting Minutes
- December 14, 2021
2. Special Council Meeting Minutes
- December 14, 2021
3. Council Meeting Minutes
- December 14, 2021
- D. BUSINESS ARISING FROM THE MINUTES
- E. UNFINISHED BUSINESS
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
1. Councillor Tony Bruder – Division 1
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox – Division 3
4. Councillor Harold Hollingshead - Division 4
5. Councillor John MacGarva – Division 5
- G. ADMINISTRATION REPORTS
1. Operations
- a) Operations Report
- Report from Director of Operations dated January 6, 2022
 - Public Works Call Log
2. Finance
3. Planning and Development
- a) AES Monthly Reports
- January 2022
4. Municipal
- a) Chief Administrative Officer Report
- Report from CAO, dated January 6, 2022
- H. CORRESPONDENCE
1. For Action
- a) RMA Spring 2022 Convention - Requests to Meet with Minister McIver
2. For Information
- a) WAG Quarterly Email Update
- December 2021
- I. NEW BUSINESS
- a) Funding Increase - Bridge File 7743 Local Road Over Gladstone Creek
- Report from Administration, dated January 4, 2022
- J. CLOSED MEETING SESSION
- a) Request to Waive Tax Penalty – FOIP Section 19
- K. ADJOURNMENT

From: [Kim Gelber](#)
To: [Dave Cox](#); [MDInfo](#)
Subject: MD Council Presentation request
Date: December 3, 2021 12:14:00 PM
Attachments: [LHS Basketball Sponsorship letter 2021-22.pdf](#)

Hi Dave & Jessica,

I would like to request an opportunity to present a request for sponsorship from the Livingstone Sports Booster Club to the MD Council, please. Carolyn & Jim Smyth already dropped the attached sponsorship letter off at the office a couple of weeks ago. I have attached it to this email so perhaps all the necessary people could have an opportunity to take a look at it.

We are thrilled to have been awarded the privilege of hosting the Alberta School Sports Association (ASSA) Senior Boys 1A provincial basketball tournament in March 2022. This is a wonderful opportunity for our school, MD and businesses to partner and celebrate our local and provincial athletes.

King regards,
Kim

November 1, 2021

Dear Community Business,

The Livingstone High School (LHS) Sports Booster Club is hard at work to engage our local community business members to support the LHS School's successful bid to host the **ASAA 1A Senior Boy Provincial Basketball Tournament** in March 2022.

We need to dig deep, not only for our local athletes, but for the 250 provincial athletes, their coaches and families, to showcase our south western Alberta hospitality. The three day tournament will be held at Matthew Halton High School (hosted by Livingstone High School), and will be the ***first Provincial Basketball Championship Tournament since March of 2019.***

We are excited for the economic spin offs for our community in hosting such an event. Our local restaurants and hotels will directly benefit from the 12 team tournament. It is another welcomed boost to our economy during this Covid recovery period.

The tournament will be a wonderful opportunity to rekindle the school and community excitement associated with high level sports.

If your business would be interested in sponsoring this event, the 2nd page of this info sheet has some donation suggestions and the corresponding recognition that your company will receive.

If you have any questions please email lhssportsbooster@gmail.com or contact Kim at 4036279841.

Thank you in advance for your support!

LHS Sports Booster Club





Livingstone School 1A Senior Boys Provincial Basketball Championships March 2022

Slam Dunk Sponsorship - \$1,000 or more

- Business name & logo on an individual sponsorship poster to be hung in the gym during event
- Poster given to Business to hang at the workplace after the event
- Business name and logo on the Sponsorship Wall in the event foyer and banquet
- Business logo printed in the Tournament program
- Business name printed in the Tournament program sponsorship acknowledgement section

3 Pointer Sponsorship - \$500

- Business name & logo on joint 3 Pointer sponsorship poster to be hung in the gym during the event
- Business name and logo on the Sponsorship Wall in the event foyer and banquet
- Business logo printed in the Tournament program
- Business name printed in the Tournament program sponsorship acknowledgement section

2 Point Swish Sponsorship - \$300

- Business name and logo on the Sponsorship Wall in the event foyer and banquet
- Business logo printed in the Tournament program
- Business name printed in the Tournament program sponsorship acknowledgement section

Free Throw Sponsorship - \$100

- Business name on the Sponsorship Wall in the event foyer and banquet
- Business name printed in the Tournament program sponsorship acknowledgement section

Other Sponsorship Opportunities:

In Kind Sponsorship is always appreciated and welcome. In order to pull off a successful tournament, we are looking for items for athlete goody bags, help with program printing, and draw prizes.

Items will be assigned a \$ value and your business will be recognized in the appropriate sponsorship category.

***Please send an electronic copy of your logo for sponsorship recognition to lhssportsbooster@gmail.com**



**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
DECEMBER 14, 2021**

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, December 14, 2021, at 4:00 pm, via GoToMeeting.

Notice of the meeting was given to each Councillor and a signed Waiver of Notice Form is attached to and forms part of these minutes.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox and John MacGarva.

STAFF CAO Troy MacCulloch

Reeve Rick Lemire called the meeting to order at 4:00 pm.

A. CLOSED SESSION

Councillor Dave Cox 21/458

Moved that Council move into closed session to discuss the following, the time being 4:00 pm:

a) Formal Complaint – FOIP Section 19

Carried

Councillor John MacGarva 21/459

Moved that Council open the meeting to the public, the time being 4:30 pm.

Carried

B. ADJOURNMENT

Councillor John MacGarva 21/460

Moved that Council adjourn the meeting, the time being 4:30 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
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PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF

Reeve Rick Lemire called the meeting to order at 4:30 pm.

A. CLOSED SESSION

Councillor Dave Cox 21/461

Moved that Council move into closed session to discuss the following, the time being 4:30 pm:

- a) Formal Complaint Part 2 – FOIP Section 19

Carried

Councillor John MacGarva 21/462

Moved that Council open the meeting to the public, the time being 5:05 pm.

Carried

B. ADJOURNMENT

Councillor John MacGarva 21/463

Moved that Council adjourn the meeting, the time being 5:06 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
DECEMBER 14, 2021**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, December 14, 2021, at 5:00 pm, via GoToMeeting.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Public Works Superintendent Eric Blanchard and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 5:08 pm.

A. ADOPTION OF AGENDA

Councillor Dave Cox 21/464

Moved that the Council Agenda for November 22, 2021 be amended to include:

- New Business
 - Twin Butte Fire Department Discussion – Councillor Tony Bruder
 - Christmas Parade in Lundbreck – Councillor John MacGarva
 - Village of Cowley, Alberta Community Partnership Grant
- Planning
 - Cardston County Request for Comment
- Closed Session
 - Personnel: FOIP Section 19

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Council Meeting Minutes

Councillor John MacGarva 21/465

Moved that the Minutes of the Council Meeting of November 22, 2021 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - a) Agricultural Service Board
 - b) Waterton Biosphere
2. Reeve Rick Lemire – Division 2
 - a) Alberta Southwest
 - b) Mayors and Reeves
 - c) George Cuff Training
 - d) Joint Meeting with Town of Pincher Creek
3. Councillor Dave Cox – Division 3
 - a) Pincher Creek Foundation
 - b) Castle Mountain Community Association
 - c) Beaver Mines Community Association
4. Councillor Harold Hollingshead - Division 4

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- a) Pincher Creek Emergency Services Commission
- b) Agricultural Service Board
- c) Pincher Creek Foundation
- 5. Councillor John MacGarva – Division 5
 - a) Crowsnest/Pincher Creek Landfill Association
 - b) Lundbreck Citizens Council

Councillor Harold Hollingshead 21/466

Moved to accept the Committee Reports and information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor John MacGarva 21/467

Moved that:

- Council receive the Operations report, which includes the call log, for the period November 23, 2021 to December 14, 2021 as information;
- Council direct Public Works to increase the priority of Cabin Hill road for 2022;
- AND THAT the snow plowing map for 2021/2022 be approved.

Carried

2. Finance

3. Development and Community Services

a) Cardston County Request for Comment on Proposed Bylaw No. 787.2021 Intermunicipal Development Plan Bylaw No. 1308-19

Councillor Dave Cox 21/468

Moved that Council receive proposed Bylaw No. 787.2021 as information and, further, Council thanks Cardston County for the opportunity to comment and that the M.D. of Pincher Creek No. 9 has no concerns with the proposed bylaw.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Tony Bruder 21/469

Moved that Council receive for information, the Chief Administrative Officer's report for the period of November 24, 2021 to December 9, 2021.

Carried

b) Cancellation of December Meetings

Councillor Tony Bruder 21/470

Moved that Council cancel the committee meeting of December 21, 2021 and the Council meeting of December 28, 2021.

Carried

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H. CORRESPONDENCE

1. For Action

a) Canadian History Ehx - Sponsorship Request

Councillor Dave Cox 21/471

Moved that administration engage Canadian History Ehx to work and collaborate with the neighboring communities to showcase the region.

Carried

b) Invitation to participate in Cooperation Planning - Waterton Biosphere Reserve

Councillor Tony Bruder 21/472

Moved that the MD takes part in the Waterton Biosphere Reserve meetings on February 22, 2022,

AND THAT administration request the biosphere attend a Council committee meeting for a virtual presentation.

Carried

c) AHS Welcome to South Zone Municipal Leaders - Virtual Conversation Invitation

Councillor John MacGarva 21/473

Moved that administration reach out to the Town of Pincher Creek to request if they will have representation at the AHS South Zone meeting for Municipal leaders,

AND THAT Councillors for the MD attend the virtual session on Monday January 17, 2022.

Carried

d) Chinook Arch Regional Library System Updated Agreement

Councillor Harold Hollingshead 21/474

Moved that the MD sign the updated agreement with the Chinook Arch Regional Library System.

Carried

2. For Information

Councillor Tony Bruder 21/475

Moved that the following be received as information:

- a) Pollara Strategic Insights Survey - National Police Federation (NPF)
- b) Regular Meeting of the Foothills Little Bow Municipal Association
 - Meeting information for January 21, 2022
- c) Highway 3 Twinning Development Association Meeting Dates
- d) Crowsnest/Pincher Creek Landfill Association
 - Meeting minutes of October 13, 2021
- e) Streamlining the Assessment Process for Physicians Moving to Cold Lake
- f) AlbertaSouthWest Regional Alliance
 - Minutes November 3, 2021
 - REDA Update
- g) ORRSC Christmas Greeting

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- h) Crown Managers Partnership (CMP) Save the date – March 8-11, 2022
- i) Castle Mountain Community Association
 - CMCA Annual Membership Form
 - Membership Letter
- j) CP Holiday Train Update
- k) Congratulations on your Recent Election to your Municipal Council
 - Alberta Recreation and Parks Association
 - RCMP
 - Premier of Alberta
 - Thank you MD
- l) Patton Park Society
- m) Grants to Advance Women's Economic Security
- n) Annual General Board of Directors Meeting Minutes

Carried

I. NEW BUSINESS

a) Irrigation District

Councillor Harold Hollingshead brought up the discussion on irrigation districts. Administration was directed to research what would be involved in starting an irrigation district within the MD, information will be provided to Council at the next Council meeting.

b) Vehicle Policy

Administration discussed the current vehicle policy and the history as to why the policy was created.

c) Dirt Crew

Councillor Harold Hollingshead requested to discuss dirt crew and tender process to see if there were ways to save funds on future projects.

d) Twin Butte Fire Hall

Councillor Tony Bruder

21/476

Moved that the Fire Chief be invited to attend a Council meeting in the New Year to discuss the feasibility of starting a volunteer Fire Department in Twin Butte.

Carried

e) Lundbreck Christmas Parade

Councillor Dave Cox

21/477

Moved that Councillor John MacGarva be authorized to attend the upcoming Lundbreck Christmas parade.

Carried

f) Alberta Community Partnership Grant – Cowley

Councillor Dave Cox

21/478

Moved that the MD of Pincher Creek supports the Village of Cowley (managing partner) submission of a 2021/2022 Alberta Community Partnership grant application in support of the Regional Infrastructure Master Plan project.

Carried

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J. CLOSED SESSION

Councillor Tony Bruder 21/479

Moved that Council move into closed session to discuss the following, the time being 7:39 pm:

- a) Utility, Facility and Project Manager – Cllr Hollingshead – FOIP Sec. 19
- b) MD Tender Process – Cllr Hollingshead – FOIP Sec. 19
- c) Land Access Issue – FOIP Sec. 17
- d) Land Purchase Request – FOIP Sec. 17
- e) Personnel – FOIP Section 19

Carried

Councillor Tony Bruder 21/480

Moved that Council open the meeting to the public, the time being 9:54 pm.

Carried

Land Access Issue

Councillor Tony Bruder 21/481

Moved that administration be directed to contact the affected landowner suggesting they utilize the farmers advocate.

Carried

Land Purchase Request

Councillor John MacGarva 21/482

Moved that Council deny the applicants request to purchase the MD parcel of land as there is no benefit to the municipality at this time.

Carried

Personnel

Councillor Tony Bruder 21/483

Moved that regarding a Formal Complaint filed under Section 18 of the MD of Pincher Creek Code of Conduct Bylaw 1281-17 and acted on as per the provisions of the same Bylaw, MD Council finds that Councillor Harold Hollingshead has breached the following sections in the Code of Conduct:

- 4.1 .b - perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency
- 4.1.c - conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of council, council committees and other bodies to which they are appointed by Council.
- 7.1-7.3 Adherence to Policies, Procedure and Bylaws of Council.
- 8.1-8.3 Respectful Interactions with Council Members, Staff, Public and others.
- 8.6.b and c. Use or attempt to use their authority or influence for the purpose of intimidating, threatening coercing commanding or influencing any employee of the MD with the intent of interfering with their duties or maliciously or falsely injure the professional or ethical reputation, or the prospects or practice of employee.

MD Council hereby censures and places the following sanctions on Councillor Hollingshead in regards to the found breach:

- 1) Councillor Hollingshead shall apologize for the breach of the Code of Conduct as stated above and shall issue a letter of apology to the affected party;

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- 2) Councillor Hollingshead shall communicate to Administration via the Reeve or Deputy Reeve for a period of Six months
- 3) All unscheduled visits to the Administration office, by Councillor Hollingshead, is limited to Chambers for a period of Six months.

Carried

K. ADJOURNMENT

Councillor John MacGarva 21/484

Moved that Council adjourn the meeting, the time being 9:56 pm.

Carried

|

REEVE

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CHIEF ADMINISTRATIVE OFFICER



OPERATIONS REPORT

Current Public Works Activity

- Road Maintenance – Snow removal in all Divisions. Public Works has Six (9) graders out on the roads doing maintenance.
- 1 - John Deer loader doing snow removal in the Hamlet of Lundberck.
- 1 - John Deer Tractor doing snow removal in Beaver mine.
- PW is working with CPP environmental to do a full desktop assessment of our gravel pit liability.
- Mulching operation on going with our new excavator. Several Location have been completed throughout the MD. More area to be mulch throughout the winter as weather permit.
- Grader training for operator 2 started November 22. 2021 and will be going on for a few months or until operators are fully signed off by trainer. MD will be hiring the Heavy Equipment College to provide certified training to our operator starting spring of 2022.
- Measuring gravel stockpile in gravel pit with the newly purchase drone for the end of the year inventory is now completed.
- Permanent snow fence installation and repair in progress. Supplies were received mid December.
- 100% of fleet ready for snow.
- Working on call log items daily. Significant increase in call volume over the holiday break do to the snow, wind and cold weather.

Capital Projects Update - Bridges

- **Bridge File 75009 – Wild Cat Ranch**
 - Tender awarded to NL Smith and Sons at **\$257,977.50 (Budget \$580,000)**
 - 2nd East Butte Contracting Ltd
 - 3rd Don Boyce Contracting Ltd
 - Construction set for July – Sept 15
 - o At a meeting on September 2, 2021 the Contractor achieved substantial completion. The only deficiency is seeding the disturbed areas which will be completed in October.
 - o The contractor has been notified to repair a segment of silt fence.
 - o The adjacent landowner spread manure on the disturbed areas prior to the contractor getting the seeding completed.
 - o The contractor repaired the silt fence and will seed the site in the spring.
- **Bridge File 75377 – Local Road over Screwdriver Creek**
 - Tender awarded Ossa Terra Ltd at **\$266,704.29 (Budget \$370,000.00)**
 - 2nd Don Boyce Contracting Ltd
 - 3rd East Butte Contracting Ltd
 - Construction set for Aug 15 – Sept 01 (fish window) Access to private land adjacent to the bridge has been negotiated.

- A start-up meeting was held on August 9 to review roles and responsibilities, safety, eco and traffic plans.
- Following an inspection that identified a Barn Swallow nest inside the bridge culvert, the dates in the approved Code of Practice were changed by a month to allow any swallow chicks to fledge prior to work on the structure, assuming the creek remains dry and non-fish bearing.
- Approval to work in the stream has been received to conclude prior to October 31, 2021. Fledging of the nest will be confirmed prior to construction.
- The contractor has ordered the pipe and is scheduled to start construction October 4th.
- At a meeting October 5th the contractors Traffic Accommodation Strategy was reviewed. The contractor is looking to start this week and be complete by November 5.
- Ossa Terra was found in default and the contract was terminated on October 29th.
- Project has now been referred to Legal for next steps. **Project has gone back to Council and is deferred til Aug. of 2022. Project will be retendered in Spring 22.**

- **Bridge File 74119 – Pony Truss Bridge**

- Tender awarded JA Building Systems at **\$163,107.50 (Budget \$170,500.00)**
2nd Nitro Construction
3rd Volker Stevin
- The bridge was closed July 23 and construction started on July 26th with a site safety meeting. The installation of the decking is significantly completed. The contractor is waiting for backordered parts to complete the bridge.
- The contractor is projecting completion around August 23rd.
- The bridge has been returned to service with the bridge components completed. The contractor has indicated they expect the deficiencies to be corrected the week of November 1. **Final Inspection was Nov 17.**

- **Bridge File 2224 – Lank Bridge**

- Tender awarded – JA Building Systems at **\$258,604.25 (Budget \$198,000.00)**
2nd Nitro Construction
3rd Volker Stevin
- Additional funds req'd & approved by Council on Apr 13, 2021
Apr 13 Council approved additional funds for BF2224 to meet the low bid required for work to be completed.

- Construction was set for completion by September 31 for both projects until the contractor's supplier was unable to supply wood for the project. Once the contractor has a supplier lined up a new construction date will be determined. Wood has been secured for the project to continue as initially tendered

- The contractor mobilized to the site August 31, 2021, installed signage and have removed the decking to expose the sub-decking. Subdeck that requires replacement has been identified.

- The sub-deck and strip-deck have been replaced and the contractor is working on the wheel guards, lattice work and guardrail

- final inspection on the project is tentatively scheduled for October 7.

- A October 21st inspection of deficiencies noted at the Oct 7 inspection noted seeding of disturbed areas and road profile necessary for drainage to be outstanding. The contractor has indicated they expect the deficiencies to be corrected the week of November 1.
Final Inspection was Nov 17.

- **Bridge File 75265 – Local Road over Heath Creek**

- Tender awarded for engineering in 2021
Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**
- Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
- the contractor has indicated that work is underway.
- Construction set to commence in 2022
- The preliminary design report draft is completed and will be used for the AT STIP – BIM Grant application.
- Roseke Engineering has been instructed to complete the bridge design detail as well as provide engineering and construction estimates for an adjacent stream bank protection work.
- Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
- **The STIP-LRB grant application for this project has been submitted.**

- **Bridge File 7743 – Local Road over Gladstone Creek**

- Tender awarded for engineering in 2021
Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**
- Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
- the contractor has indicated that work is underway.
- Construction set to commence in 2022
- The preliminary design report is awaiting results from the coring process prior to completion.
- Coring has been scheduled following changes to Alberta Transportation changes to inspector ratings.
- Coring has been completed with favourable results.
- A tender package is due to be completed by the end of November for Budgeting and allocation of Gas Tax Funds. AT has confirmed this bridge is not eligible for STIP-LRB funding given its current condition rating.
- **Preliminary report & design review received December 6.**

- **Bridge File 2488 – Fisher Bridge**

- Engineering to be completed in 2021 due to change in rating since first inspected
- Construction/replacement/removal options to be presented to Council for action in 2022
- After April 27th meeting with Council additional options have been sought and we are currently sourcing material, engineering and build cost options for Council. Recycling a longer used bridge from Alberta Transportation has been ruled out. A forestry style bridge with 50 + years of life expectancy could be installed for an estimated \$600,000 – 900,000.00 med range, with a high range of \$1.24M.
- Proposals for a longer term, lower cost option are being received on Friday June 4, 2021.

- ISL Engineering has been retained to do design engineering for the project. A project start-up meeting was held on June 18, 2021 and the Geo-Technical work has been completed.
- Preliminary design has progressed including contact with companies that fabricate this type of bridge structure.
- The geotechnical investigation and evaluation have been completed and design work has commenced.
- a significant segment of concrete has fallen from the north abutment into the river.
- The preliminary report is due to be completed for October 31 and the AT Grant application completed by November 12th. The preliminary report has been received and comments sent back to ISL for consideration.
- The STIP-LRB grant application for this project has been submitted.

Roads

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded by the end of January, 2022.

- **Station Street (Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Repair subgrade and install new asphalt on approximately 70m on intersection of 3rd avenue and Station Street and approximately 360m on Station Street going east to seed cleaning plant. Install culvert across 3rd avenue to drain water from North side of Station Street.

- Engineering Proposals have been submitted by 3 different firms and is under review by Public Work. Engineering contract will be awarded by the end of January, 2022.

- **Cabin Hill Road - Engineering 2021 , Construction moved to 2023**

- Wood Engineering to design the Local Road - Design option have been reviewed.
- I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
- Detailed design and C-estimate has been received June 23rd 2021.
- Preliminary design drawing have been reviewed and accepted September 27, 2021
- Council approved a motion to move the construction to 2023.

Large Capital and other Water Projects

- **Lundbreck Shop Floor - Construction 2022 – Budget \$30,000**

Install concrete floor and sumps into the Lundbreck shop.

- Quotes and Estimates from local contractor are being requested and review for construction to begin spring of 2022.

- **Patton Park Sprinkler System - Construction 2022 – Budget \$40,000**

Connect the Patton Park Sprinkler and drip system to the Municipal Water distribution line.

- Quotes from Scenic Landscaping is being review for approval. Construction to begin summer of 2022.

- **Lundbreck Lagoon Aerated System**

- Tender awarded – Riteline Electric at **\$38,229.81 (Project Budget \$195,000.00)**
2nd Nitro Construction
3rd Tregenna Investments

- **Construction complete** – Commissioning was May 27th. - **Operational**
Total project cost was **\$102,000.00**

- **ECO Station**

- IMDP Meeting on Friday Aug 27th . IMDP Committee passed a resolution stating they have no concerns with this development.
- continued work with AEP for approval process and issuing of Development Permit
- construction set to commence in November. Needs to begin after the standpipe at our sand shed is completed.
- September 17, 2021, project information sent to Alberta Health Services for comment.
- September 22, 2021, letters requesting consent to vary the *Subdivision and Development Regulation's* 300m setback requirement from a Storage Site were sent via registered mail to all landowners within the 300m radius of the site. Many have been returned with positive endorsement of this project and agreement to the waiver.
- AEP information circulation process completed.
- Direction from MDPC to submit to AEP for variance on development permit on Dec 08. Submission currently being worked on by Director Milligan. Construction in Spring 2022

- **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.

1. BYZ Enterprises Inc. \$5,468,977.50 (**Budget \$6,251,600**)

2. Porter Tanner Associates Inc.

3. McNally Contractors (2011) Ltd.

4. Jenex Contracting Ltd.

5. Whissell Contracting Ltd.

- Mobilization was week of Aug. 17th. Site prep and grubbing to commence week of Aug. 23 and construction week of Aug. 30

- directional drilling has begun.

- bi-weekly updates are being supplied by the contractor and posted by the MD

Last update was Oct 26th. BYZ is locating a site office to the site week of Nov. 8

Next update is scheduled for Nov. 5th. Work is proceeding well and according to

Schedule. Resident interaction with BYZ, MPE and MD has been very supportive

thus far is very much appreciated by all involved.

- **Beaver Mines Waste Facility/System**

- Tender packages are ready for the Waste Facility/System.

- Waste System will not started be until 2022 at the earliest to allow for the AEP Approval Process to run its course.

- AB Appeals Board Hearing/Mediation is slated to begin Dec 15-17, 2021.

- **Beaver Mines Foremain & Lift Station**

- The tender packages are ready

- Construction start date is being reviewed and may possibly fall under the scope of the Appeal. This is being reviewed by all parties as well as the Appeals Board.

25 June, 2021 - Draft Approval returned to AEP with signed LOU (Letter of Understanding) which is the legal document that binds us to the conditions of the approval.

13 July, 2021 – Updated Project Forecast presented to Council. Project currently stands at 380k over previous due to protracted AEP Approval, design changes to further address SOC's, legal and commodity cost increases. (3.6% increase in the budget).

21 July, 2021 – Tender closed for Distribution and Collection portion of the project and was awarded to BYZ. As of this report they have already mobilized to site and will commence site prep and surface work – ground breaking will await a decision of the Appeals Board to ensure we are in compliance with the Appeal Process.

24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. This approach by the Appellants was very much appreciated by the MD.

Our first pre-meeting with the Board was Dec 8th, 2021

Our first Mediated Meeting with the Board and the Appellants is Dec 15th, 2021. (Calgary)

First meeting was held and follow up meeting is slated for third week in January, 2022.

- **Lead Management Plan - Lundbreck**

- Samples were taken in late July and August and are away for testing. This program will continue for many years under this program and anyone wanting to volunteer may do so at any time, but samples will only be taken under certain conditions.

- **Dam Study**

- RFP for Dam Safety Review Closed at 1400, April 20, 2021
- The MD received seven (7) proposals prior to the deadline. We will be putting a three member Project Evaluation Board together to review the proposals. Panel has made their selection and are beginning the work.
- Tender awarded to **SNC Lavalin inc. at \$54,027 (Budget \$90,000)**
 - 2nd WSP Canada Inc.
 - 3rd Golder Associates Ltd
- Start-up Meeting with SNC was June 11^h.

Site visit and inspection of all 5 PRFA dams on Monday June 14.

Two engineers with SNC-Lavalin Inc., Dam Safety Operation and Infrastructure officer from AEP, MD's Agriculture Fieldman, Safety Coordinator and myself.

Will be bringing final report to Council when received in September/October for direction on the future of the dams and budget considerations for 2022.

September 13, 2021 – DRAFT Dam Safety Review report received from SNC Lavalin. Review of the report is underway.

December 14, 2021, SNC Lavalin was directed to complete the inundation studies within the approved budget. The change will not finalise the report until mid to late January.

Doing the inundation studies may change the consequence class and remove some of the structures from being considered dams. There are advantages in this to Municipality: lower risk and no requirement for further DSR's for those structures.

- **Standpipes (Cowley, PC and new site in BM)**

- MPE hired to provide engineered drawings and cost estimates for presentation to Council on July 13th.
- Council approved both new sites to be completed in 2021.

Construction still slated for November/December with the unit arriving in late November for installation and hook up. Commissioning in November. **Please note PC Standpipe is now going to be located at the MD's Sand Shed Site off Pronghorn.**

- land purchase with BM Standpipe has been completed and the Development Permit and subdivision are in progress.

Survey is completed for both sites.

Drilling for water lines will follow for the site to be ready in late October, early November. The company building the buildings for us has run into some supply issues but is confident we will have them in late November or first week of Dec. at the latest.

A few additional reports are required for the site in town to satisfy their development permit. These are being worked on by both MPE and our Development Officer. PC Standpipe Permits are now secured.

Loop Road construction and culverts are completed in BM. And have begun in PC

Water is completed in BM and we are still working with Fortis for electricity install. Pilings are in and concrete will be poured next week. Buildings are to arrive Dec 21 for hookup. **Due to weather delays the buildings, which are now where in the PW Yard, will be mounted to the slabs in early January to be fully operation by the end of the month.**

Cowley interface upgrade to coincide with the installation of our two new units in January

Recommendation:

That the Operations report for the period Dec 15, 2021 to January, 2022 is received as information.

Prepared by: Eric/Roland/Troy



Date: January 6, 2022

Submitted to: Council

Date: January 11, 2022

	DIVISION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3004	Division 4	To put in another approach & possible culvert	Jonathan	-	March 31, 2021	will be completed when available, not a priority	-
3138	Division 1	Re wanting to clean ditch for drainage to direct water from his property to drain into the culvert	Jonathan	-	August 30, 2021	Meet with him, might have to wait till spring 2022	-
3178	Division 2	Requested Grader to level his field after fence has been removed.	Eric/John	Defered tp 2022	September 20, 2021	Jon has talk to Mick B at the end of October and the work would be schedule in the spring of 2022	-
3221	Division 4	Rd north past M&H Feedlot im bad shape /re culvert promised	Eric/John	-	November 2, 2021	Road has been graded. Culvert would be extended Spring 2022. Jon talk to him November 05, 2021	-
3228	Division 4	Dead End sign knocked down in summer by mowers needs fixing Also has requested RR29-4 be maintained	John/Don	-	November 15 & 17	Road has been maitained,First call submitted, Will be done in new year.	-
3230	Division 4	NE13 T9 R1 W5 Fullerton #1017 TWP 9-3A NE10 T8 R1 W5 Maufort Snow fences need repair/rebuilt	Eric	-	November 23, 2021	First call have been submitted. Will be complete Dec 13-17 if weather permit. More repair than previously reported all over division 4. supplies have been ordered.	-
3233	Division 1	Permanent snow fence is in bad condition due to the wind	Eric	-	November 29, 2021	On the list to be completed. Lots to be rebuilt. First call has been submitted. Waiting for supplies to come in.	-
3237	Division 4	Two corner signs blown down botton of Paridaen Hill RR8-4	Eric/Don	-	December 2, 2021	Added to the sign list. First call submitted	-
3240	Beaver Mines	On behalf of Beaver Mines Assoc. asking why plow only goes oneway on 7th Street Also a reminder for the plow to lift the blade at driveways	John	-	December 6, 2021	Jon talked to her	December 9, 2021
3242	Division 4	Permanent snow fence needs repair	Eric	-	December 7, 2021	Will be added to the fence repair list. Waiting for supplies to come in.	-
3243	Division 4	Reported major damage with permanent snow fence	Eric	-	December 9, 2021	Same fences as 3230. Will be completed in new year when supplies received.	-
3244	Division 5	Operatpr did North Burmis but not TWP7-5	Eric/Dave	Completed	December 13, 2021	-	December 15, 2021
3245	Division 3	Carbondale/Lynx Creek roads need a plow	Glen	Completed	December 14, 2021	-	December 14, 2021
3246	Lundbreck	Voicing the snow plow is doing a terrible job & leaving driveways plugged	John/Brad	Completed	December 14, 2021	-	December 14, 2021
3247	Lundbreck	Yield sign knocked down, removed and not replaced Needs to be put back up	Eric	-	December 15.	First call have been submitted, will be installed January 2022	-
3248	Beaver Mines	Complaint regarding the plowing of 7th Street	John	Completed	December 16, 2021	John had a long conversation with him	December 16, 2021
3249	Division 3	House sign is down & also further down sign at Texas gate	John/Don	-	December 16, 2021	-	-
3250	Division 3	Carbondale/Lynx Creek road needs a snow plow - drifts & can get out	Glen	Completed	December 19, 2021	-	December 20, 2021
3251	Division 5	Drift at the botton of the hill, thought the plow should have done it	Dave	Completed	December 20, 2021	I explained the snow plow did only smooth surfaced roads which he didn't understand	December 20, 2021
3252	Division 3	Requested road to be plowed. Couldn't make it home	Glen	Completed	December 27, 2021	-	December 27, 2021
3253	Division 5	Requested North Burmis to be plowed, Lots of drift	Dave	Completed	December 27, 2021	-	December 28, 2021
3254	Division 3	Requested Gladstone Ranch road to be open	Glen	Completed	December 27, 2021	-	December 28, 2021
3255	Division 5	Drifting on North Burmis	Dave	Completed	December 27, 2021	-	December 28, 2021
3256	Division 5	North Burmis lots of Drift	Dave	Completed	December 27, 2021	She alled back on the 29th to see if it was completed	December 28, 2021
3257	Division 3	End of Glasdtone has lots of drift	Glen	Completed	December 27, 2021	-	December 28, 2021

	DIVISION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3258	Division 1	TWP 3-0 need to be plowed	Brian	Completed	December 28, 2021	-	December 28, 2021
3259	Division 3	Carbondale/Tapay need plowing	Tony T	Completed	December 28, 2021	-	December 28, 2021
3260	Division 2	RR 30-3 has lot of drifting requesting to be plow in the next few day	Shawn	Completed	December 28, 2021	Shawn Grader broke down. Tony T went to help him on Friday Dec 30th	December 30, 2021
3261	Division 3	RQ Carbondale road to be plowed	Tony T	Completed	December 28, 2021	-	December 28, 2021
3262	Division 3	Christie Mine road has drift and rough	Shawn	Completed	December 28, 2021	-	December 30, 2021
3263	Division 4	RQ station street to be plow for the seed cleaning plant	Bob M	Completed	December 28, 2021	-	December 28, 2021
3264	Division 5	Villa Vegas road has one big drift	Brad B	Completed	December 28, 2021	-	December 29, 2021
3265	Division 2	Complaining Ridge was left by her approach	Shawn	Completed	December 29, 2021	Shaw was made aware and will clean when in the area. Was left by a private contractor	December 30, 2021
3266	Division 3	Ridge left in front of driveway	Shawn	Completed	December 29, 2021	Was done by a private contractor	December 30, 2021
3267	Division 3	Called to thanks PW and the driver to plow carbondale	Tony T	Completed	December 29, 2021	-	December 29, 2021
3268	Division 3	Inquiring about private driveway		Completed	December 29, 2021	Told her she need to come in and fill a form	December 29, 2021
3269	Division 3	RQ his road to be plowed. Ask to meet with PW to go ever drifting and propety line	Joey G	Completed	December 29, 2021	Joey met with him on the 30th and plowed his road.	December 30, 2021
3270	Division 4	Upset the operator plowed the main road and didn't do his.	Topher W	Completed	December 29, 2021	Explained to him it will be done in the order of priotity set by the policy	December 30,2021
3271	Division 3	Requested his road to be plowed	Tony T	Completed	December 30, 2021	End of an un-improved road	December 30, 2021
3272	Division 5	Requested her driveway to be plowed	Dave S	-	December 30, 2021	Has to come fill a driveway snow removal form	-
3273	Division 4	Requested his driveway to be plowed	Tony T	-	December 30, 2021	Has no form, would have to come fill one.	-
3274	Division 3	Reporting rate payer Leaving snow on the road	Eric	Completed	December 30, 2021	-	December 30, 2021
3275	Division 4	Reporting drifting on the road and corners	Tony T	Completed	December 30, 2021	-	December 31, 2021
3276	Division 2	Car stuck on 30-2B by West Kerr.	Tony T	Completed	December 30, 2021	She4 called a few time to coordinate with her tow truck. Tony T. plowed the road Jan 03 and she got her car out.	January 3, 2021
3277	Division 4	Reporting drifting on the road and corners	Tony T	Completed	December 31, 2021	-	January 4, 2021
3278	Division 4	Complaining about snow in the cattle guards	Eric	Completed	December 31, 2021	Explained to him its his responsibility to keep his cattle off the road. Will meet in the new year to look at options	December 31, 2021
3279	Division 3	Thank you for great work	Eric	Completed	December 31, 2021	-	December 31, 2021
2022-01	Division 5	RQ Rge Road 2-3B to be plowed because of drift	Tony T	Completed	January 2, 2021	-	January 3, 2021
2022-02	Division 2	RQ RR30-1 to his house to be plowed	Tony T	Completed	January 03, 201	-	January 3, 2021

	DIVISION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
2022-03	Division 3	RQ carbondale and RR2-4 to be plowed	Tony T	Completed	January 03, 201	-	January 3, 2021
2022-04	Division 3	RQ Carbondale road to be plowed	Tony T	Completed	January 03, 201	-	January 3, 2021
2022-05	Division 4	Requested road to be plowed around the colony	Tony T	Completed	January 03, 201	-	Wednesday, January 5, 2022
2022-06	Division 3	Approach is plugged in, asked for help to make it to medical appointment	Tony T	Completed	January 03, 201	-	January 3, 2021
2022-07	Division 3	RQ her road to be plowed	Glen	Completed	January 03, 201	-	January 4, 2021
2022-08	Division 1	New section of road has been missed	Brian L	Completed	January 4, 2017	-	Wednesday, January 5, 2022
2022-09	Division 1	RR 29-1 going to his place need plowing	Brian L	Completed	January 4, 2018	-	Tuesday, January 4, 2022
2022-10	Division 3	TWP 6-4 West of Pincher Creek Colony need plowing	Glen S	-	January 4, 2019	Schedule for Jan 05	-
2022-11	Division 5	Requested her driveway to be plowed	Dave S	-	January 4, 2020	Remind her that she as to come fill a driveway snow removal form See 3272	-
2022-12	Division 4	Requested driveway plowed at his mom place	Tony T	-	January 4, 2021	Has to come fill a driveway snow removal form	-
2022-13	Division 3	Requested driveway plowed	Glen S	Completed	January 4, 2022	Has to come fill a driveway snow removal form	Wednesday, January 5, 2022
2022-14	Division 4	Requested Road Allowance plowed	Tony T	Completed	January 4, 2022	-	Tuesday, January 4, 2022
2022-15	Division 5	Requested Driveway Plowed for Client - Rosalee Pyper	Dave S	-	January 4, 2022	Has to fill snow removal form - Emailed to her	-
2022-16	Division 3	Glen and Larry are doing a great job!	-	Completed	January 4, 2022	-	Tuesday, January 4, 2022
2022-17	Division 4	Snow Drifts on Road	Tony T	Completed	January 4, 2022	-	Wednesday, January 5, 2022
2022-18	Division 3	Snow Drifts missed in town	Joey G	-	January 4, 2022	Joey Has been advised	-
2000-19	Division 4	Snow Drifts	Tony T	Completed	January 5, 2022	-	Wednesday, January 5, 2022
		Indicates Completed					
		Indicates Defered to Spring					
		indicates On the To Do List					

AES, January, 2022

- January 1 – 4, 6 – 10, vacation time taken
- January 5, ASB Agenda
- January 11 – 13, general shop & office (bringing things up from Christmas break)
- January 14, 17, vacation time taken
- January 18, deadstock (budget, year end report, bins and program)
- January 19, ASB Agenda Package
- January 20, mapping & records, budget & billing,
- January 21, vacation time taken
- January 24, prep for conference
- January 25 – 28, Provincial Conference, Edmonton Westin Hotel
- January 31, shop and equipment work

Sincerely,

Shane Poulsen,
Agricultural Services Manager

CHIEF ADMINISTRATIVE OFFICER'S REPORT

G4a

Dec 15 – Jan 11, 2022

Discussion

Dec 15	Covid-19 Update for Municipalities with MA (Chief Medical Officer) Mediation with Alberta Appeals Board
Dec 16	Meeting with Roseke Engineering regarding Screwdriver Creek
Dec 17	Meeting with Roseke and OssaTerra regarding Screwdriver Creek
Dec 20- Jan 07	Vacation
Jan 04	SMT (Senior Mgmt Team) Meeting Meeting with Leo regarding Bridge files
Jan 05	HR work with Dir of Finance Council Prep with EA McClelland Updated Bridge Report for BF7743 with Dir of Finance
Jan 06	Council Package Prep and review Meeting with Brownlee and Banner for Appeal RMA Townhall on Policing
Jan 10	SMT (Senior Mgmt Team) Meeting Water Plant Infrastructure Meeting
Jan 11	Council Meeting

Numerous other meetings throughout this period to address any issues or tasks from the Dec 14 meeting.

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period Dec 14, 2021 – Jan 11, 2022.

Prepared by: Troy MacCulloch, CAO *RMA for Troy* Date: Jan 06, 2022

Respectfully presented to: Council Date: Jan 11, 2022

Letters from last Council:

1. Alberta Community Partnership Grant - Village of Cowley
2. Council Sanction Letter – Councillor Hollingshead

Advertising/social:

1. Advertised cancellation of Dec Meetings
2. Employment advert for the Infrastructure and Utility Specialist
3. Employment advert for the Assistant Development Officer
4. Shared the Waterton Biosphere Reserve Survey

Other Admin action items

1. Registration for RMA Townhall on Provincial Policing

From: MA Engagement Team <ma.engagement@gov.ab.ca>

Sent: January 6, 2022 11:38 AM

Cc: Karen Pottruff <Karen.Pottruff@gov.ab.ca>; Irfan Ansari <Irfan.Ansari@gov.ab.ca>; Ali Langah <Ali.Langah@gov.ab.ca>

Subject: RMA Spring 2022 Convention - Requests to Meet with Minister Mclver

Dear Chief Administrative Officers:

We are writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric Mclver, Minister of Municipal Affairs, at the 2022 RMA Spring Convention, scheduled to take place at the Edmonton Convention Centre from March 14-16, 2022. It is our hope that these meetings will be in person.

Should your council wish to meet with Minister Mclver during the convention, please submit a request by email to ma.engagement@gov.ab.ca no later than January 24, 2022.

In your meeting request, please be sure to include one specific policy item or issue your municipality would like to discuss with the Minister.

We generally receive more requests to meet with the Minister than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister Mclver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 15 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Engagement Team

Municipal Services Division



From: [Kali Larson](#)
To: "
WAG Quarterly Email Update - December 2021
December 22, 2021 10:02:29 AM

Subject:
Date:
Attachments: [image001.png](#)
[image003.png](#)
[image002.png](#)

Good Morning!

I hope you are all doing well and will be staying warm in these chilly temperatures that are about to come. This WAG email will be short and sweet as we are awaiting process decisions that are to be made. Lately, we have been busy with routine winterization work throughout the plant and field. Other than that, below are some additional updates on what has been occurring at the Complex. As for the strategic review process, Pieridae is getting close to making a decision on a favorable outcome, and we are hoping to hear more details early in the new year. Additionally with Pieridae’s strategic alternatives announcement, Shell and Pieridae still have until January 31 2022 to make a decision on the public hearing.

September Outage HSE Results:

In my last email, I briefly talked about the September outage where we had to shut down the plant so TransCanada could perform maintenance on their system. Since then, our Health, Safety and Environment team pulled together their safety stats on how the turnaround went. Overall, our operations team performed excellent HSE results:

 **TURNAROUND HSE STATISTICS**

Operations Team performed with excellent HSE results at the Waterton TCPL outage in September.

WATERTON OUTAGE

- 0 Loss Time Incidents
- 0 Medical Aid Cases
- 0 Restricted Work Cases
- 0 High Potential Incidents
- 0 First Aid Case



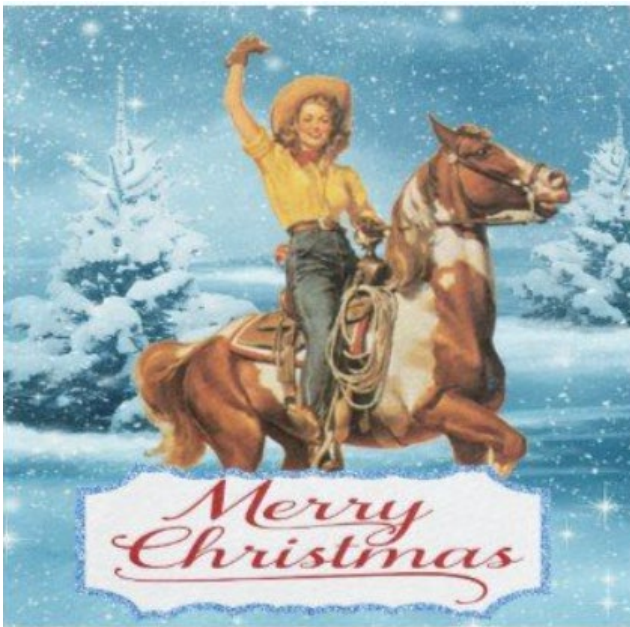
The Waterton Leadership and HSE team worked diligently to ensure the Safety Management Plan that was implanted was closely followed, therefore resulting in zero personal safety incidents. Proactive safety reporting within the operations teams also remained strong throughout the outage. Of course, with any bigger project where additional manhours are required it can be quite tiresome. Therefore, we also implemented a Fatigue Management Plan into the work schedule to ensure worker safety. Overall, we completed the scope of work and brought the plant online with full production on schedule. We also successfully implemented new start up practices with the SLAT gas (gas we get from the TransCanada pipeline and refine it into methane, ethane, propane and butane), to minimize flared volumes which turned out to be the lowest flared volumes on record.

Wind Storms & Flaring:

I think we can all say that the “talk of the town” a few weeks ago was definitely the winds we faced and the damages they created throughout the community. The impact the weather had on the foothills area was significant. While in the middle of performing a gasket change out in the plant to improve the reliability of our reboiler, we were then also challenged with multiple power bumps from hurricane winds which resulted in subsequent flaring. Throughout the day and night, our plant and field operations teams were able to operate the facility and sustain on-spec production, and in one case even when they were losing the roof off of their own house. During these challenges, the maintenance and Flint teams were able to safely install an upgraded gasket during the worst possible weather conditions. Our teams did an excellent job and our stability of the plant was maintained.

Well other than the routine work, these have been some highlights as to what has been occurring at the Waterton Complex. In the first quarter of next year, I will send a WAG email out with some yearly stat reports and additional information for your interest. As soon as we hear a decision on the strategic alternatives review, I will promptly send a note out as well. As always, if you have any questions please reach out.

By the looks of it, the weather is supposed to turn starting today so I hope you all stay safe on the roads if you or your loved ones are travelling throughout the holiday season. I will talk to you all in the new year! Have a Merry Christmas!



Kali Larson

Community Liaison Officer





Waterton Complex | Pincher Creek, AB | T0K 1W0

T: 403-627-7282 C: 403-339-3786

www.pieridaeenergy.com

PEA.TO

Funding Increase - BF#7743 Local Road Over Gladstone Creek			
PREPARED BY: Meghan Dobie		DATE: January 4, 2022	
DEPARTMENT: Finance			
Department Supervisor		Date	ATTACHMENTS: 1. 2022 Budget – BF#7743
APPROVALS:			
			
		JAN 5, 2022	
Department Director		CAO	Date

RECOMMENDATION:

That Council approve an increase in funds for BF#7743 Local Road Over Gladstone Creek, in the amount of \$88,815, for a total of \$383,815, with the said funds coming from the Federal Gas Tax Fund.

BACKGROUND:

- In the 2022 budget, Council approved capital bridge work for BF#7743 Local Road over Gladstone Creek. The funding approved was \$20,000 in 2021, with an additional \$275,000 in 2022 (a total of \$295,000) with said funds coming from the Federal Gas Tax Fund.
- As part of the design work a Level 2 coring inspection was completed on October 19, 2021 that identified 50% of the stringers required replacement as a high priority and that the other half would have an additional 5 years of useful life.
- The design report indicated that “If all the stringers, subdeck and strip deck were replaced, and inspections and maintenance are performed, the lifespan is around 15 years or more.”. This is an additional \$30,300 over the 50% stringer replacement option.
- Following the coring report on the work required and inputting 2021 costs, the project estimated costs for replacement of all the stringers, subdeck and strip deck is \$383,815.

FINANCIAL IMPLICATIONS:

\$88,815 Federal Gas Tax Fund

Project Name	Bridge File #7743 Local Road over Gladstone Creek
Project Number	PW-BF-2
Priority	5 - High
Service Area	Public Works - Bridges
Division	Division 3
Project Description	Capital repairs, SW 23-05-02-W5
Project Cost	Engineering (2021): \$20,000 Construction (2022): <u>\$275,000</u> Total Project Costs: \$295,000
Funding Sources	Federal Gas Tax Fund
Timeline	Complete in 2022
Rationale for Need	The bridge structure was constructed in 1908 and facilitates the passage of a local road over Gladstone Creek near Pincher Creek, AB. The condition of the bridge is in poor condition due to repairs in strip decking, wheel guards, bridge rails, stringers, pilings and minor plank replacement.
Impact on future operating costs	
Impact on other departments	
Treatment of asset replaced	
Implications of deferral	Delay in reconstruction of this bridge will result in further deterioration and road closure. Detour is 79km.
Other options to Recommendation	